



BUILDING EXCELLENCE
AWARDS 2017



Below is the list of information and questions that will be asked when you enter into the **Best Site Agent** category

Please note that the fields marked with a * are mandatory

Submitter Information

You will need to fill in the details of the person completing the form including:

Title*

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*

Company Twitter handle

This is going to be the main point of contact if we have any queries regarding the entry

Nomination Details

Site type* - Please indicate if you predominantly work on residential or non-residential sites

- Residential
 - Non-residential
-

Tell us more (please refer to the general & category specific judging criteria when completing these sections)

There are five mandatory subheadings as below. In each comment box you will need to add a minimum of 50 words. The text below each subheading refers to the general criteria, so please also refer to the category specific criteria.

1. Building Regulations*

Give us examples of how your project/s have met building regulations. Were there detailed plans, pre-commencement meetings, timely notifications and high levels of compliance?

2. Working Relationships *

Give us examples of how the team worked together, whether there were good working relationships with building control and was information provided in good time?

3. Site & Project Management*

How did you ensure that sites were safe and healthy? What active waste management strategies did you use and how did you implement them? How closely were sub-contractors monitored?

4. Innovation & Problem-solving*

Give us examples of innovative products used or new ideas implemented whilst working on this project. What technology and creative approaches were applied to tricky situations?

5. Overall Outcomes*

Were projects delivered on time and on budget? What were the clients' requirements and were they met? How was the performance of the final product?

The final question on the form is an opportunity for you to tell us more about what is special or unique about the site agent you are nominating. This box requires a minimum of 100 words

Why this company/person/partnership should win

What's special or unique about the company/person/partnership?

Site Agent

You will need to fill in the details of the site agent that you are nominating including:

Title*

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*
Company Twitter handle
Address Line 1*
Address Line 2
Town/City*
Postcode*

Local Authority

You will need to fill in the details of the local authority you have the best or most longstanding relationship with

Authority Name*
Title*
First Name*
Last Name*
Email*
Telephone*
Address Line 1*
Address Line 2
Town/City*
Postcode*

Photos*

Here you will need to upload a head and shoulders shot of the individual along with up to 5 recent photos of projects they have worked on. You need to ensure that each image you upload is in jpg format and is no more than 32 **MB** in size, but must be over 1000 pixels (this can be in height or width). This is to ensure that the events team have a good quality selection of photographs to choose from for any awards material e.g., brochures and presentations.